

Job Posting  
Community Engagement Coordinator



**Full-time, term position with the possibility for extension**

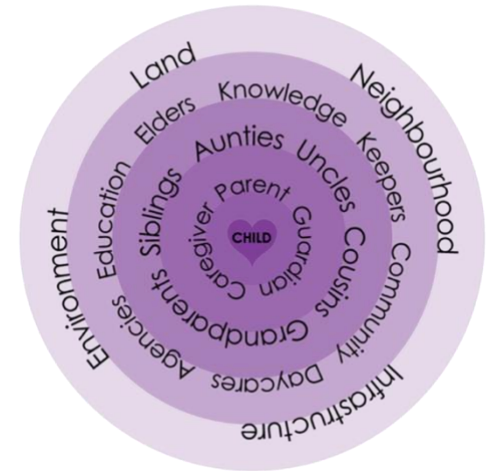
**Closing Date: August 2<sup>nd</sup>, 2024**

**Salary Range: \$45,000 – \$55,000**

The Winnipeg Boldness Project is committed to employment equity. We value celebrate and honour diversity. Applicants are encouraged to self-identify.

The Winnipeg Boldness Project is a research and development social innovation lab that utilizes community voices to generate systems change. We work towards a bold goal: Children and families in Point Douglas will experience dramatically improved wellbeing in all aspects of self: physical, emotional, mental, and spiritual.

When we work within the Child-Centred Model, we are able to support positive change for children, parents, families, and the community.



A Community Engagement Coordinator should be confident with:

Content Design & Creativity	Proficient in Social Media Platforms	Strong Communication Skills	Project & Task Management
Proficient with MacOS, Canva & Miro	Collaborative & Independent Worker	Community-Centered Perspective	Engagement & Outreach Experience

**As a member of The Winnipeg Boldness Project Team, you will:**

- Report directly to the Project Director of The Winnipeg Boldness Project.
- Work collaboratively with all members of the team and community partners in the fulfillment of projects.
- Responsible for creating and monitoring digital content, including uploading content and managing comments, ensuring appropriate content, conduct, dialogue, and timely response on social media platforms.

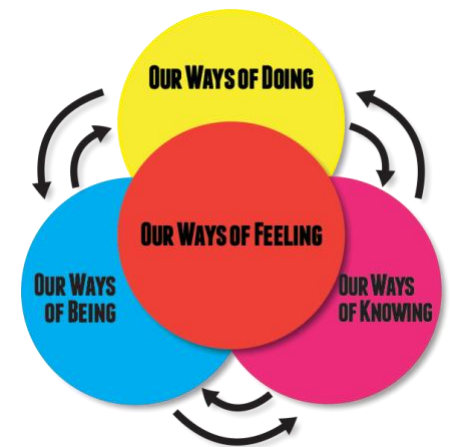
## Job Posting: Community Engagement Coordinator



- Participate on work teams and projects as required to implement community engagement and other related projects.
- Plan and facilitate community engagement sessions, cultivating positive relationships with community organizations and partners.
- Produce, organize, and manage documents, content, and conceptualized information using community action research both independently and in collaboration.
- Develop and implement a work plan surrounding a specific project or goal.
- Operate in a values-based decision-making environment.
- Stay informed about, and promote community involvement, events, and initiatives in the North End, ensuring that community voices are heard with regards to social policy and academia.

### **You possess the following qualifications and/or an equivalent combination of education and related experience including the ability to:**

- Post-secondary degree/diploma in public relations, community development, conflict resolution, social justice or related discipline.
- Proficient in MacOS, Adobe Creative Suite (Photoshop, InDesign), and Microsoft Office Suite; and social media platforms including Facebook, Instagram, LinkedIn etc.
- Learn and thrive in a dynamic, fast-paced, changing environment and manage several tasks simultaneously.
- Demonstrate initiative and work both independently as well as collaboratively with other staff and community members.
- Respect diverse groups of people and understand the strengths and challenges within marginalized communities.
- Demonstrate exemplary oral and written communication skills and communicate effectively with a variety of audiences.
- Strong interpersonal skills, and maintain a friendly attitude, interest and passion for community building and equity.



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- Adapt to evolving responsibilities and be willing to expand capacity as the job requires.
- Possess a valid driver's license and a reliable vehicle.

### **The following qualifications would be assets to this position, but are not requirements:**

- Proficiency in Indigenous ways of knowledge and cultural traditions.
- Experience working in the Non-Profit field.
- Demonstrate understanding of the principles behind social innovation labs.
- Skills related to community research and outreach, facilitation, engagement, impact measurement and evaluation.
- Awareness of early childhood development principles and research.

Please email cover letter and resume to [wpgboldness@winnipegboldness.ca](mailto:wpgboldness@winnipegboldness.ca)  
We thank all applicants for their interest, however only those selected for an interview will be contacted.